

WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Motor Vehicles

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Governor

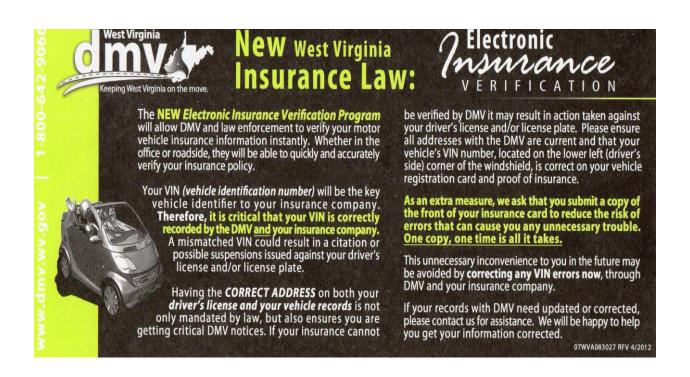
Paul A. Mattox, Jr., P. E. Cabinet Secretary

May 31, 2012

To All County Sheriff Offices:

Earl Ray Tomblin

<u>Effective June 1, 2012</u>, All registration renewals mailed in this state will include an informational insert regarding the new electronic insurance verification program. To enhance the program's accuracy and reduce the chance of any inconvenience to our customers, we are asking all registrants to provide a copy of the (WV-1) Certificate of Insurance at the time of any registration transaction. This document will eliminate the need to complete the owner's statement of self-certification of insurance coverage.



All certificates of insurance received by your clerks must be submitted with your registration renewals being submitted to the Division of Motor Vehicles. This new campaign is to collect as much company issued insurance information as possible during the complete one year cycle of plate renewals **through June 1, 2013**. We are asking that you partner in this effort to improve the program. Often the handwritten insurance information provided by the owner leads to errors on our collection of insurance information.

In the future, your office will begin to see a field labeled "NAIC Number ". This is the number used to identify each insurance company. NAIC is the abbreviation for National Association of Insurance Commissioners. All companies licensed to sell insurance in this state will be required to print this number on the (WV-1) Insurance Certificate by January 1, 2014. Registrants will then be required to provide this number to the DMV and/or your offices at the time of any registration transaction.